

VIRGINIA DEPARTMENT OF GAME AND INLAND FISHERIES  
Scientific Collection/Salvage/Threatened and Endangered Species Permit Annual Report

**This report must be submitted annually by January 31 and immediately following the expiration of the permit.  
A map should accompany this report, clearly showing collection sites and associated collection record numbers.**

Print or Type

<hr style="border: none; border-top: 1px solid black;"/>		<hr style="border: none; border-top: 1px solid black;"/>		<hr style="border: none; border-top: 1px solid black;"/>	
Name of principle permittee		Permit Number		Business (Daytime) Phone Number	
<hr style="border: none; border-top: 1px solid black;"/>		<hr style="border: none; border-top: 1px solid black;"/>		<hr style="border: none; border-top: 1px solid black;"/>	
Name of collector				Business (Daytime) Phone Number	
Principle Permittee:	Street Address	City	State	Zip Code	
<b>*****DATA ARE REQUIRED IN ALL FIELDS*****</b>					
Collection	Quad	Stream/River	Specimens Collected	#	
<u>Record #</u>	<u>Date</u>	<u>County</u>	<u>Name</u>	<u>(if appl.)</u>	<u>Genus</u>
					<u>Species</u>
					<u>Subspecies</u>
					<u>Coll.</u>
					<u>Disposition</u>

I hereby certify that this report is complete and accurate. It includes all collections made under the provisions of the Virginia Scientific Collection Permit Number indicated above.

Submit one copy of this report to:  
Rebecca K. Wajda

FWIS Coordinator  
VA Dept. of Game and Inland Fisheries  
4010 W. Broad Street  
Richmond, VA 23230-1104

Signature

Date

**If additional space is needed, make additional copies of this form, or submit data on separate sheets of paper.  
If separate sheets are used please make sure data is complete in accordance with this form.**

## Instructions for completing the Virginia Scientific Collection Permit Annual Report

Below you will see instruction on how to completely fill out the report on the reverse side of this form. Please complete the form as thoroughly as possible as information obtained from your collections will be added to the Virginia Fish and Wildlife Information System (VAFWIS). Without complete information, our technicians cannot map and enter your information into the state system. Information from the VAFWIS is used by our biologists and other wildlife professionals to make accurate fish and wildlife management decisions. This report is due by January 31 **of every year** of your permit period and within 30 days after the expiration of your permit.

Print or Type

The person to whom the permit was issued

Name of principle permittee

The SCP # of your current permit

Permit Number

Number where you can be reached for questions

Business (Daytime) Phone Number

The person who actually did the collecting if different from the principle permittee

Name of collector

Number where collector can be reached

Business (Daytime) Phone Number

Address of Principle Permittee

Principle Permittee: Street Address

City

State

Zip Code

**\*\*\*\*\*DATA ARE REQUIRED IN ALL FIELDS\*\*\*\*\***

Collection Record #	Date	County	Quad Name	Stream/River (if appl.)	Specimens Collected Genus      Species      Subspecies	#	Coll.	Disposition
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>		<u>7</u>	<u>8</u>

1 Some alpha-numeric identifier which also appears on the map at the point where this specific collection was carried out.

2 Date on which this specific collection was carried out

3 County in which the collection was carried out

4 U.S. Geological Survey 7.5' Quadrangle map on which collection was carried out

5 Stream or River collection was taken from, if collection was aquatic

6 Scientific Name of the species collected/observed, Genus, Species and Subspecies are **important** for addition to VAFWIS, especially for small mammals, fish and some bird species.

7 Number of this species collected/observed at this one specific collection site

8 What was the disposition of all the individuals taken? Released back at point of take, given to a museum collection (list the museum), put in collectors freezer or collection, put on display (note where they are now displayed), etc.